



# NORTHWEST FLORIDA STATE COLLEGE



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*Inviting Applications and Nominations for*

# PRESIDENT



**MYERSMCRÆE**  
EXECUTIVE SEARCH AND CONSULTING

*Northwest Florida State College (NWFSC), Board of Trustees is seeking a capable and experienced executive and administrator to serve as the next **President and Chief Executive Officer**. The selected candidate should have a proven track record of leadership in a public institution. The President will be responsible for overseeing all operations and services to ensure the achievement of the strategic plan, mission, vision, and goals.*



## ABOUT THE COLLEGE

Northwest Florida State College is a multi-campus institution serving about 12,000 credit and non-credit and workforce students. The College offers 30 associate and five baccalaureate degree programs, 37 certificate and other programs, registered apprenticeships, and dual enrollment for public, private, and home-schooled high school students. The College also provides courses and programs fully online.

The primary service district of the College is Okaloosa and Walton County, stretching from the Gulf of Mexico to the Alabama state line. In addition to a 264-acre campus in Niceville, NWFSC operates a joint campus with the University of West Florida in Fort Walton Beach, the Chautauqua Center in DeFuniak Springs, the Robert L. F. Sikes Education Center in Crestview, the Aviation Center of Excellence in Crestview, a center at Hurlburt Field, and the South Walton Center.

Three military installations, Eglin AFB, Duke Field, and Hurlburt Field, are in the service area. More than six percent of NWFSC students are receiving post-9/11 GI Bill benefits, which is greater than the Florida College System average.

The College is also home to The Collegiate High School, which consistently ranks among the top high schools in Florida and has been recognized as a Blue Ribbon School twice.

Part of Florida's public system of 28 state colleges, NWFSC employs more than 700 administrators,

faculty, and staff, all of whom are committed to the success of every student. Located in the coastal heart of the Florida panhandle, the College has earned a reputation for educational excellence and community involvement.

In addition to a record of regional and national accolades, NWFSC offers state-of-the-art student computer labs, a top-rated sports complex, a full program of intercollegiate and intramural sports, a child development center, and a criminal justice training center. The 120,000-square-foot Mattie Kelly Fine and Performing Arts Center on the Niceville Campus provides students the finest in instructional facilities for dance, music, theater, the visual arts, and the humanities and hosts a full theatrical season each year for the community to enjoy.

The College offers intercollegiate baseball, softball, and men's and women's basketball programs that consistently compete for conference, regional, and national titles. To date, the Raiders have won six national NJCAA Division I championships, 17 regional championships, and 36 conference championships. In its latest year of record of economic impact, the College supported 7,335 jobs that represent \$326.2 million in added income to the region.

Read the NWFSC **2023–2026 Strategic Plan Priority Themes** at <https://www.nwfsc.edu/about/leadership/strategic-plan/>.



## Our Mission

As Northwest Florida's premier education institution, we prepare today's students for tomorrow's success.

## Our Vision

To transform lives through exemplary, relevant programs and educational experiences, meeting the workforce demands of our ever-changing economy.

## Marks of Excellence

- Named the first Military Order of the Purple Heart College in Florida.
- Registered Nurse licensure pass rates consistently exceed state averages by double digits.
- Awarded more than \$28 million in grant funding during the 2022–2023 academic year.
- National award-winning welding program/instructor with 98% job placement rate.
- NWFSC's Collegiate High School is a two-time Blue Ribbon School with 100% four-year graduation rate.

## Northwest Florida State College Foundation

The Northwest Florida State College Foundation is the premier public college foundation supporting Northwest Florida State College in improving the educational opportunities of students and enhancing the quality of life in the region through positive, value-added, community, and industry relationships. Learn more about the Foundation at [nwfsfoundation.org](http://nwfsfoundation.org).

## Our Guiding Principles

**Accessibility:** Creating a welcoming community where all feel a sense of belonging and are provided opportunities to succeed.

**Excellence:** Relentlessly pursuing achievement in academic, arts, and athletics.

**Innovation:** Cultivating creative and entrepreneurial solutions to meet the needs of our students, employees, and community.

**Spirit of Service:** Exhibiting dedication and commitment through service to the Raider community.

**Stewardship:** Demonstrating social responsibility, care of the environment, and responsible use of resources.

## Board of Trustees

The Northwest Florida State College Board of Trustees brings together community leaders who provide dedicated leadership to the College and its activities. The Governor of the State of Florida appoints this group of outstanding local citizens. As the governing board of the College, they are the stewards of Northwest Florida State College's commitment to excellence, while they guide the College and implement the goals enumerated in their mission statement.

Their desire to provide students with the academic to be competitive in the rapidly changing job market, and to offer opportunities for continuing education, personal growth, and enrichment is a challenge they approach with enthusiasm. As a team, these community leaders are fully engaged in providing a future that offers increased higher education opportunities for Northwest Florida residents.



## THE OPPORTUNITY

The President serves as the chief executive officer/ chief administrative officer of the College and as corporate secretary to the Board of Trustees. The President is responsible for all components of the College and all aspects of its operation, and the President is accountable to the Board of Trustees. The individual assigned to this position assumes duties and responsibilities that require electronic accessibility and attendance at events for college business during non-college operating hours and/or when off campus during regular duty hours. The individual filling this position must lead the College in effectively managing change.

### Primary Responsibilities

The President is responsible for advancing the priorities and initiatives of the College that serve the College's Board-approved mission, goals, and priorities. The President oversees the College's organizational structure and exercises control over the College's educational, administrative, and fiscal programs and services. The President is also responsible for the College's intercollegiate athletics program, Mattie Kelly Arts Center functions, and the institution's fundraising activities in collaboration with the Northwest Florida State College Foundation.

The President provides executive direction through the Office of the President with planning and programming in coordination with the various administrative officers, as follows:

- Instructional Programs and Services through the College's chief academic officer and other appropriate senior administrators.
- General Administrative Services and Business Operations functions through the College's chief financial officer and other appropriate senior administrators.
- Community Relations and Public Service through personal services and through the various senior administrators assigned to community relations and public service activities of the College.
- Student Services Programs and Services through the College's chief student success officer and other appropriate senior administrators.
- Intercollegiate Athletics in coordination with the athletic director and other appropriate senior administrators.
- Fundraising and advocacy activities through collaboration with the Northwest Florida State College Foundation and other appropriate senior administrators.

The President shall be responsible for fulfillment of the duties provided for in federal and Florida law, Florida State Board of Education Rules, Board policies, and for other such specific assignments as follows:

- Set College priorities related to federal, state, and local legislative and governmental matters and serve as spokesperson and coordinator with all appropriate parties to achieve the College's priorities.
- Manage Board relations, agenda, and procedural matters related to the Board.
- Implement policies adopted by the Board of Trustees.
- Responsible for submitting all official reports of the College to third party agencies as required or requested, except as may be specifically delegated to other administrative personnel.
- Coordinate communication among the College staff and students, the Board of Trustees, the public education program personnel of the two-county service area, the Florida College System, and the State Board of Education.

- Make recommendations to the Board of Trustees on policies, programs, or procedures.
- Ensure the faculty and other College constituencies are included in College planning and governance as appropriate.
- Serve as the official spokesperson for the College.
- As a part of the College's risk management tool, annual mandatory compliance training is required.
- Perform such other duties as may be requested by the Board of Trustees.

## Qualifications

- The Board of Trustees requests applications from candidates qualified to perform the duties set out in the job description and reserves the right to consider degree or certificate attainment, work experience, and other relevant credentials and experience in the employment of a president.



*Northwest Florida State College does not discriminate based on age, color, ethnicity, race, national origin, disability, marital status, pregnancy, religion, genetic information, sex, gender, or any other legally protected classification in its employment practices or its educational programs or activities. In accordance with the Americans with Disabilities Act, NWFSC strictly prohibits the discrimination against qualified individuals with disabilities in job application procedures, hiring, firing, advancement, compensation, job training, and other terms and conditions of employment. Visit [nwfsc.edu](http://nwfsc.edu) for more information.*

**ACCREDITATION:** Northwest Florida State College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award associate and baccalaureate degrees. Degree-granting institutions also may offer credentials such as certificates and diplomas at approved degree levels. Questions about accreditation may be directed in writing to the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097, by calling (404) 679-4500, or by using information available on SACSCOC's website ([www.sacscoc.org](http://www.sacscoc.org)).



## Northwest Florida

Home to the College's picturesque 264-acre main campus, Niceville offers towering pine trees, majestic oaks, unspoiled streams, cold water creeks, and the scenic bayous of Northwest Florida. The city is known for living up to its name to residents and visitors alike.

Niceville has welcoming neighborhoods, top-ranked schools, a responsive city government, and mild weather. Outdoor and indoor recreation are plentiful, and the popular white sand Gulf beach is only 18 miles away.

Named the "Best Place to Raise Kids in Florida" by *Bloomberg Businessweek*, Niceville has numerous youth programs and activities, sports leagues, parks, outdoor recreation, church youth ministries, outstanding schools, a thriving arts and entertainment center, and residents who support and care about young people.

Okaloosa and Walton counties are the primary service areas of the College. Okaloosa County has a population of nearly 213,000 with Walton County having more than 80,000 residents.

## Application & Nomination Process

*Confidential inquiries are welcomed, and nominations are invited.*



**MYERSMCRÆ**  
EXECUTIVE SEARCH AND CONSULTING  
(478) 330-6222 [MyersMcRae.com](http://MyersMcRae.com)

### Applications

- 1) Application packet must include:
  - a) A letter of interest
  - b) Curriculum vitae or résumé
  - c) At least four references with full contact information including e-mails  
(*References will not be contacted without consent from applicant.*)
- 2) **Submit application packet online using the link below by September 26, 2024, for best consideration.**  
(<https://jobs.crelate.com/portal/myersmcræexecutivesearch/job/f847ttiecfxy3bufc1hpdijmfa>)  
Additional information will be requested upon receipt of application. Applications will be accepted until the position is filled.

### Nominations

Submit nominations to [NWFSC-President-nominate@myersmcræ.com](mailto:NWFSC-President-nominate@myersmcræ.com) with complete contact and e-mail information for the individual being nominated.

### Consultants

**Kenny Daugherty**, President, and **Brianna Douglas**, Vice President of **Myers McRae Executive Search and Consulting**, are assisting Northwest Florida State College with this search. Request a conversation regarding this search at [KennyDaugherty@myersmcræ.com](mailto:KennyDaugherty@myersmcræ.com) or [BriannaDouglas@myersmcræ.com](mailto:BriannaDouglas@myersmcræ.com).